

SCHOOL CENTS



RECEIPT FAQ'S

• Receipt Dates

September 1, 2020 through April 30, 2021.

• How To Submit Receipts

Click on the LOG YOUR RECEIPTS BUTTON.

Save time and add the receipt form to your mobile device home screen.

iPhone: click on box with up arrow at the bottom of your screen, then choose Add To Home Screen.

Android: click on the three dots on the top right of your screen and choose Add To Home Screen.

Receipts Accepted?

- We accept photos or scans of original cash register receipts or images from a receipt sent to you via email, text or app (best captured as a screenshot).
- Do online purchases count? Yes, if you order online and pick up in-store, or order in-store and ship to an address.
- Can I use a third-party app to make my purchase (i.e., Fandango, UberEats, Postmates, Grubhub, Instacart, Shipt, etc.)? Yes! We will credit these purchases made with the shopping center location for the amount spent with the business. Third party charges, including delivery, service fees and/or gratuity to the third party should be deducted from your total.

Receipts Not Accepted?

- We do not accept photocopied receipts, credit card or bank statements (unless to document a monthly automatic withdrawal).
- Do not submit payments on a retailer's credit card account.

What Amount Do I Enter?

- Enter the total purchase amount, including sales tax and gratuity.
- Deduct any cash back on your purchase when you enter your purchase total.
- Can I use a gift card, rewards receipt or points to pay for some or all of my purchase? We appreciate that you chose this store location for your purchase. Please enter the purchase total to include all forms of payment.
- For the purchase or lease of a new or pre-owned car, take a photo or scan of your summary page showing the dealer name, date and contract total.

Do I Need To Upload The Entire Receipt?

- My receipt is too long! Fan fold your paper receipt so we can see the store name, location, date and total before taking your photo.
- Another option for a long receipt is to take a video showing the details needed to credit your school to upload instead of a photo.
- Have a digital receipt (email, app or text)? Take a screenshot showing the store name, location, date and total.
- Another option for a long digital receipt is to capture the receipt in two parts, then take a photo or screenshot of the two images side-by-side.

After Submission

- No confirmation? No need to re-enter your info. Check your junk mail folder. If it's not there, [Email Us](#) with the store name and amount of purchase.
- Made a mistake? [Email Us](#) with your error and we'll fix on our end. Do not resubmit the receipt.

I Need Help!

If you're new to our online receipt form, [click here](#) to view a short video.

[Email Us](#) or [call 1-800-539-3273](tel:1-800-539-3273)