

Expanded Learning Services

Behavior Guidelines

The primary purpose of this Expanded Learning Service is to provide a safe and positive environment in which students can receive distance learning support and enrichment opportunities.

BEHAVIOR AGREEMENTS

Students must commit to behaving appropriately, so students who wish to participate in our program are asked to accept five simple agreements:

1. Follow Covid-19 Safety Protocols
2. Be Safe.
3. Be Respectful.
4. Be Responsible.
5. Have Fun!

When program starts, we will devote time to helping students understand what it means to follow these agreements in different circumstances throughout the Expanded Learning Time Program, and we will revisit this topic periodically throughout the program. Our staff is also expected to hold to these agreements in their interactions with students, parents, and fellow staff members.

COVID-19 HEALTH AND SAFETY PROTOCOLS

In keeping with the purpose and agreements stated above in addition to the Los Angeles County Department of Public Health, all students are expected to observe the following safety guidelines:

1. A health screening must be conducted while at home daily and students must stay home if they present with any symptoms of covid-19.
2. Students must bring and wear a mask daily.
3. Students must maintain social distancing at all times.
4. Students must bring their own supplies and not share their supplies with others.
5. Students are not allowed to share their food/snacks/drink.
6. Students are not allowed to share classroom equipment or play equipment.
7. Students must comply with strict handwashing guidelines per the direction of staff.

GOOD BEHAVIOR GUIDELINES

In keeping with the purpose and agreements stated above, all students are expected to observe the following behavior guidelines:

1. Treat staff members and other students with respect at all times.
2. Follow directions given by staff members.
3. Show proper respect for the buildings, grounds, equipment, and supplies.
4. Use language/behavior appropriate to the setting (no foul language, verbal insults, fighting, etc.).
5. Engage in a safe manner at all times.
6. Bring all materials necessary to complete distance learning work, including text books (if applicable), computer, headphones, paper, pencils, scissors, mini stapler, et cetera.
7. Work quietly, without disturbing others, during the distance learning period.

DISCIPLINARY PROCEDURES

In the event that a student violates any of the above guidelines, the following disciplinary process will be followed:

1. A verbal and written warning will be given.
2. In the event of a second violation, the student’s Parents may be notified in writing of the problem and the student may be subject to suspension from the program for one or more days.
3. In the event that a third violation occurs, the student involved may be permanently dismissed from the program.

Serious violations of the behavior guidelines may result in the student being immediately dismissed from the program at the discretion of the Program Coordinator, and the Parent or other authorized person will be contacted and asked to pick up the student.

Parent Signature

Date

Student Signature

Date

Administrator Signature

Date