

CALAPS

California Advancing
Pathways *for* Students

2020-2021

Program Reopening & Safety Plan



Updated July 27, 2020 This document is subject to change in accordance with California State and LA County Health Department guidelines.

WHAT FAMILIES CAN EXPECT WHEN CalAPS REOPENS

The health and safety of our students, staff, and families are of the utmost importance. On-campus school will look much different from previous years due to new health and safety measures. This plan to reopen schools is based on current guidance from public health officials and state agencies and will likely be updated as the situation evolves.

CalAPS is committed to maintaining career technology education (CTE) programs for the Bellflower, Lynwood and Paramount Unified Students. We know our programs are critical for our students' education, physical, mental, and social well-being.

Here's What Will Look Different

Screening at Home:

- Anyone with a fever of 100.4 F or higher should not go to a school site. Personal illness, quarantine, and COVID-19 illness or symptom-related absences will be excused.
- Students and staff should self-screen for respiratory symptoms such as a cough, shortness of breath, and fever prior to coming to class. Students and staff experiencing symptoms should not attend school. Parents contact the CalAPS office regarding student absences. 562-866-9011 ext. 2186. Staff are required to contact CalAPS administration.
- Any student or staff member reporting symptoms during class will be immediately escorted to an isolation space to arrange to return home.



Arriving at School:

- Students and staff members are required to wear cloth face coverings. Two cloth coverings will be provided to each staff and student. Parents are instructed to ensure students have clean face coverings.
- Parents and visitors will have limited access to the school campus. Site visits are discouraged at this time to limit virus exposure. Parents are encouraged to meet with staff remotely when possible and to contact CalAPS staff to arrange.
- CalAPS will designate routes for entry and exit of staff and students in order to minimize direct contact with others.
- CalAPS staff will remind students of new campus practices encouraging social distancing and hand washing.
- CalAPS is committed to securing additional safety equipment, as required, including but not limited to facemasks, cleaning equipment/supplies, and hand sanitizer.

FACE COVERINGS & PPE

In accordance with the California Department of Public Health's (CDPH) Guidance for Face Coverings and LA County Health Department of Public Health Reopening Protocols for K-12 Schools

- Students and staff are required to wear a cloth face coverings at all times while on school property except while eating, drinking or carrying out other activities that are impossible with the use of a cloth face covering.
- Individuals who are exempt from wearing a face covering due to a medical condition must wear an alternative such as a face shield with a drape on the bottom edge.
- Personal Protective Equipment (PPE) will be provided to staff and students.
 - Staff will be provided with two reusable cloth face coverings.
 - Students will be provided with two reusable cloth face coverings and disposable when necessary.
 - Staff, upon request, will be provided face shields.
- Students or staff, with the exception of those conducting cleaning, first aid, or food services, are not recommend to wear gloves.

*For additional information please view the following links:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Face-Coverings-Guidance.aspx>

http://publichealth.lacounty.gov/media/coronavirus/docs/protocols/Reopening_K12Schools.pdf

OTHER SAFETY CONSIDERATIONS

- CalAPS has developed a COVID-19 Containment, Response & Control Plan, Compliance Officer.
- Staff members will complete a COVID-19 training on the following topics: COVID-19 awareness, hand washing, use of face coverings, physical distancing, COVID-19 containment/responses/control plan, employee illness reporting, disinfection procedures, campus visitors, meal distribution, CTE equipment sanitization process, etc.)
- CalAPS facilitates will follow guidelines developed by CDPH for cleaning, disinfection, and ventilation of school campuses.
- Staff and students will be expected to wash/sanitize their hands regularly.
- Every classroom and employee work area will be provided hand sanitizer to use.
- Classes will limit sharing of supplies between students to the extent possible and encourage students to take home personal items for cleaning daily.
- Career Technology Education (CTE) equipment will be regularly inspected and cleaned for student use.



HEALTH & SAFETY

The safety of our employees and students is our first priority. Upon reopening, our classes have been completely cleaned and disinfected, and we will continue to adhere to all necessary safety precautions. The cleaning steps outlined below will be implemented on a routine basis to disinfect:

- High traffic areas will be cleaned frequently such as doorknobs, desks, phones, and keyboards.



- Equipment and shared objects will be limited.
- Shared equipment transferred between students and/or staff will be regularly cleaned and sanitized. Staff and students may be required to use gloves.
 - Staff will frequently remind students of basic infection-prevention measures including hand washing and social distancing.
 - Classrooms will maintain adequate supplies to support healthy hygiene behaviors.
 - Cleaning and disinfectant products align with the Environmental Protection Agency-approved list.
- Students and/or staff will not share food or beverages.
- In-person group activities and competitions have been halted at this time.

FOOD DELIVERY



Bringing or sharing outside refreshments during any staff or class meeting is prohibited in order to limit the risk of contamination. Students will be provided, when possible, an individual “Supper Meal” by Nutrition Services. Meals will be individual boxed and delivered to classrooms. Any additional meal service must be approved by CalAPS administration.

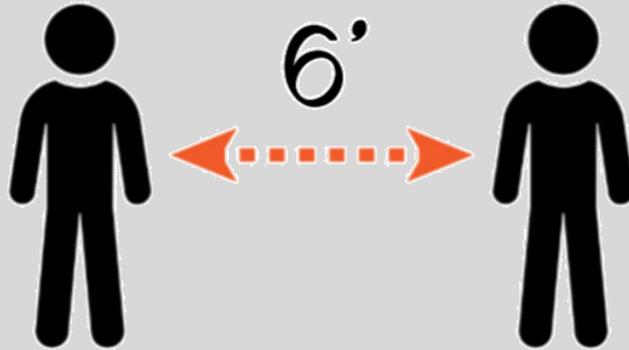
Student Arrival & Dismissal

Arrival and dismissal protocols will be established to minimize contact between students, staff, families and the community as much as practical.

Signage will clearly designate entrances and separate exits for students and staff when possible.

SCHOOL FACILITIES

Social distancing is encouraged when possible to limit the spread of the virus. CalAPS will adhere to the following strategies to maintain social distancing as much as possible:



- During regular class hours, school sites will restrict non-essential visitors, volunteers, and activities involving other groups.
- Limit class size wherever practicable through alternate class schedules, staggered start, etc.
- Classroom space will be arranged to remove non-essential furniture, allowing maximum space for students and staff.
- Students will be arranged to face the same direction (rather than facing each other) and spaced six feet from one another and the teacher to the greatest extent possible.
- Class in-person attendance will be limited to ensure social distancing.
- Students will have access to limited campus equipment and will be encouraged to maintain social distancing where possible.
- Teaching methods have been modified to avoid contact between students in CTE classes that usually involve group activities.
- Alternative projects will be assigned to replace traditional job shadowing experiences.
- Staff will be asked to practice social distancing, including but not limited to, the following:
 - When working indoors or outdoors areas
 - Before and after the work shift
 - Coming and going from vehicles
 - Entering, working, and exiting physical buildings. or other structures
 - During breaks and supper meals

ADDITIONAL INFORMATION *a resource for parents, students and employees*

Center for Disease Control (CDC) COVID-19 Prevention Los Angeles County Department of Public Health

Everyone should...

- Wash your hands often with soap and water for at least 20 seconds, especially after you've been in a public space, after blowing your nose, coughing, or sneezing.
- If soap and water are not available, use hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.

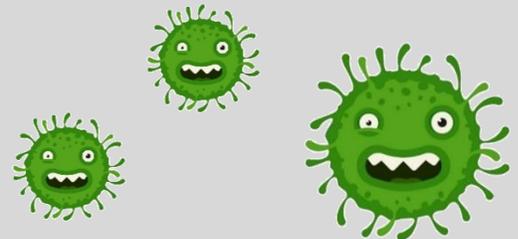


- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay at least six feet from other people. Keeping distance from others is especially important for people who are at higher risk of getting very sick.
- Cover your mouth and nose with a cloth face covering.
- If you have a fever with cough or shortness of breath, you are likely to have COVID-19 and are required to isolate yourself at home.

Notify your doctor and get tested. Stay at home for at least 10 days from when your symptoms began and at least 3 days after your fever has gone and your symptoms improve.

- Tell everyone you had close contact with that they need to quarantine for 14 days.
- If you need assistance finding a doctor or a testing center call 2-1-1 or visit <https://covid19.lacounty.gov/testing> .

*For additional information please view the following links:
<http://www.publichealth.lacounty.gov>
<http://covid19.lacounty.gov/testing>
<http://publichealth.lacounty.gov/media/coronavirus/>
<http://healthvermont.gov/COVID19>



Face Coverings

- Students and staff are required to wear a cloth face covering at all times while on school property except while eating, drinking or carrying out other activities that are impossible with the use of a cloth face covering.
- Individuals who are exempt from wearing a face covering due to a medical condition must wear an alternative such as a face shield with a drape on the bottom edge.



*For additional information please view the following links:
<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Face-Coverings-Guidance.aspx>
<https://www.ph.lacounty.gov/coronavirus>
<https://www.publichealth.lacounty.gov>

ADDITIONAL INFORMATION *a resource for parents, students & employees*

COVID-19 Protocol & Notification

LA County Department of Health (DPH) has outlined required protocols regarding exposure management based on 1, 2, 3 or more identified cases within the program.

Should one positive COVID-19 case occur in the program, the following protocols will be followed:

- In accordance with state and local laws and regulations, the COVID-19 Compliance Officer or designee will record the below information, as available, and notify DPH as required:
 - Name of person confirmed.
 - Date of potential exposure.
 - Date of test.
 - Last date of contact in the CalAPS facility.
 - Names of individuals who had close contact with the case.
- **Per the direction of DPH, the COVID-19 Compliance Officer or designee will only notify students, staff, and families who have been potentially in close contact/exposed (see below definitions) to a positive COVID-19 case to follow recommended health guidelines.**



Additional steps, in compliance with the DPH, will be taken with any additional cases within the same 14 day time period.

*For additional information please view the following links:
<https://www.publichealth.lacounty.gov/acd/ncorona2019/covidisolation/>
<https://www.publichealth.lacounty.gov/media/coronavirus>

Exposure and/or Close Contact

Definition of a Close Contact/Exposure

A “close contact” is any of the following who were exposed to an “infected person” while they were infectious:

- An individual who was within 6 feet of the infected person for more than 15 minutes.
- An individual who had unprotected contact with the infected person’s body fluids and/or secretions such as being coughed or sneezed on, sharing utensils or saliva, or providing care without wearing appropriate protective equipment.

An “infected person” is anyone with COVID-19 or who is suspected to have COVID-19 and is considered to be infectious from 48 hours before their symptoms first appeared until they are no longer required to be isolated. A person with a positive COVID-19 test but no symptoms is considered to be infectious from 48 hours before their test was taken until 10 days after their test.

Sample Virtual Class Schedule

The CalAPS program is committed to ensuring all participating students have access to a high quality CTE course. This commitment remains while in a distance learning, hybrid, or traditional in-class model of instruction. Beginning in the fall of 2020 students will participate in distance learning. Teachers have been, and will continue to be provided professional development resources and training. Staff members will conduct live and independent work sessions with Google Classroom and Google Meet. Students are required to login to each class session for live instruction. Attendance and participation are required. Students will have all work assigned via the Google Meet and Google Classroom.

Sample class schedule:

3:45 - 4:00 pm- Students log in to Daily Google Meet Session

4:00 pm – 4:10 pm- Google Meet - Daily Challenge/Prompt/Review/Attendance Recording

4:10 pm – 4:40 pm- Google Meet – CTE Lesson

4:40 pm – 5:00 pm – Google Meet – Student work, small group intervention, questions/feedback/observation

5:00 pm – 6:00 pm- Flexible based on instructor

Options

- ***Continue CTE Lesson- Google Meet***
 - ***Continue student monitoring- Google Meet***
 - ***Independent student work/small group time***
 - ***Independent work assigned in Google Classroom***
 - ***Virtual simulation, field learning, job shadowing***
 - ***Virtual business partner interviews***
 - ***Teacher hours***
 - ***Skill building/observation***
- *additional options per instructor***