

BELFLOWER UNIFIED SCHOOL DISTRICT
 16703 S. Clark Avenue
 Bellflower, California 90706
 (562) 866-9011

Bellflower Unified School District
 MISSION STATEMENT

The mission of the Bellflower Unified School District is to open the doors for all students to acquire the knowledge and develop the skills and attitudes that will empower them to:

- become lifelong active learners
- demonstrate respect for themselves and others in a dynamic, diverse, and
- global society
- become informed, productive, independent, and contributing citizens
- perform successfully in their chosen field and in society

Adopted by the Board of Education, February 17, 1994

(Tear off here. Sign and return this portion to school.)

PARENT ACKNOWLEDGMENT ONLY

I have received and read the notice regarding my rights and responsibilities relating to courses and activities which might affect my child.

Student

Grade School

Date Signature Parent/Guardian

EC § 48980(a) - At the beginning of each school year, California Education Code Section 48980 requires all parents or guardians of minor pupils to be advised of certain of their rights and responsibilities. These and other rights and responsibilities are contained in the following:

Access to Internet and On-line Sites - Board policy 6163 requires all participating students will return the district’s Internet Acceptable Use Agreement signed by the student and his/her parent or guardian. Each student who intends to use the Internet shall, prior to any use, receive training and instruction from a faculty member pertaining to acceptable use, network etiquette, security, vandalism and responsibility.

EC § 49423, 49423.1- Administration of Medication - Any pupil who is required to take, during the regular school day, medication prescribed by a physician or surgeon, may be assisted by the school nurse or other designated school personnel or may carry and self-administer auto injectible epinephrine or inhaled asthma medication if the school district receives a written statement of instructions from the physician detailing the method, amount and time schedules by which such medication is to be taken.

EC § 48205, 48980(j) - Allowed Absences - (a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is: (1) due to illness (2) due to quarantine under the direction of a county or city health officer (3) for the purpose of having medical, dental, optometrical, or chiropractic services rendered (4) for the purpose of attending the funeral services of an immediate family member (section 45194), so long as the absence is not more than one day if the service is in Calif. and not more than three days if outside of Calif. (5) for the purpose of jury duty in the manner provided for by law (6) due to the illness/medical appointment during school hours of a child of whom the pupil is the custodial parent (7) for justifiable personal reason, including, but not limited to, court appearance, funeral attendance, observance of a holiday or religious ceremony or retreat, not to exceed four hours per semester, employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil’s absence is requested in writing from the parent/guardian and approved by the principal pursuant to uniform standards established by the governing board (8) for the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Election Code (b) A pupil absent under this section shall be allowed to complete all assignments and tests missed that can be reasonably provided, assignments and tests will be reasonably equivalent but not identical to work missed. (c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester. (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments. No pupil may have his/her grade reduced or lose academic credit for any absence or absences excused pursuant to Section 48205 when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

EC § 58501 - Alternative Schools - California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, joy, spontaneity, resourcefulness, courage, creativity, and responsibility.
- Recognize that the best learning takes place when the student learns because of his desire to learn.
- Maintain a learning situation maximizing student self motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event that any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal’s office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

40 CFR § 763.93 - Asbestos Management Plan - Notice Requirements - Each local education agency shall annually notify in writing, parents or guardians of its students, teachers, and employee organizations, of their complete, updated management plan for asbestos containing materials in school buildings.

EC § 48980 (h), § 46600, § 35160.5 (b), § 48204 (b) 48350; - Attendance Options - Existing statutory attendance options, and local attendance options available to District pupils, are as follows:
Interdistrict Attendance - Establishes that two or more school districts may enter into an agreement for the interdistrict transfer of one or more pupils for a period of up to five years to allow a pupil to attend a district outside the district of residence. Such transfers are subject to local board policy and approval. **Interdistrict Choice** - Provides that school districts may establish a program of interdistrict choice which allows students whose parent(s) or guardian(s) live outside the district attendance boundaries to attend school within the district. Selection, which may be limited to board policy, shall be based on a random, unbiased process. This permissive statutory option is not currently available to students who reside outside Bellflower Unified School District boundaries. **Intradistrict Choice** - Establishes a district program of intradistrict open enrollment that is available to pupils whose parents or guardians currently reside within district attendance boundaries and to pupils who have otherwise established residence pursuant to provisions of EC 48204 or 48209. Allows parents to select the school

the child shall attend. Requests for admission will be based on a random, unbiased selection process.
Open Enrollment Act – Whenever a student is attending a school on the Open Enrollment List, the student may seek to transfer to another school within or outside of the district, as long as the school to which s/he is transferring has a higher Academic Performance Index. **Parent Employment Related Transfers** - Provides that school districts may admit a pupil to its schools whose parent(s) or guardian(s) is employed within the boundaries of the district. Transportation is the responsibility of the parent.

For additional information about attendance options described in this notification, please contact your local school or call the Child Welfare and Attendance Office at (562) 866-9011, extension 3343.

EC § 48900.1 - Attendance of Suspended Child’s Parent or Guardian for a Portion of the School Day - The governing board of each school district may adopt a policy authorizing teachers to provide that the parent or guardian of a pupil who has been suspended by a teacher attend a portion of a school day in his or her child’s classroom.

EC § 48206.3, § 48207, § 48208, § 48980(b) - Availability of Individualized Instruction for the Temporarily Disabled - The school district shall provide individualized instruction to pupils who are temporarily disabled in the pupil’s home, in a hospital, or other residential health facility. The parent shall notify the school district in which the student temporarily resides. One hour of instruction per teaching day is available to students with a temporary disability who are unable to attend school but are well enough to receive instruction in the home.

EC § 221.5 - Career Counseling - No district staff member shall offer vocational or school program guidance to students of one sex which is different from that offered to students of the opposite sex, or in counseling students, differentiate career, vocational, or higher education opportunities on the basis of the sex of the student counseled. Parents of grade 7-12 students shall be notified in advance of career counseling and course selection so that they may participate in such counseling sessions and decisions.

EC § 56329, § 56301 - Child-find System; Special Education - Requires each district to establish written policies, procedures, and notification of all parents of their rights as to IDEA, Special Education and Section 504. The parent/guardian of certain legally identified handicapped pupils has the right to seek placement in the least restrictive environment at district expense when no appropriate public education is available. The parent/guardian shall have the right to be present at all individualized education program team meetings concerning their child and shall be notified in writing at least 10 days prior to the meeting. The parent/guardian may have a representative of their choice, pursuant to IDEA 2004, participate in meetings. The representative shall have no decision-making power. If requested, parents shall receive written notice of findings of assessment(s) for their child and shall have the right to review by the team. Parents shall receive written notice of their rights to due process under the special education program.

HSC § 124100, § 124105 - Child Health and Disabilities Prevention Program - Notice to parents of kindergarten and first grade children of the requirement for physical examination for first grade enrollment and availability of free health screening through their local health department. Requires up to five days exclusion from school for failure to comply or sign a waiver.

Title VI, Civil Rights Act of 1964 & Title IX, 1972 Education Act, Americans with Disabilities Act, Section 504 of the federal Rehabilitation Act of 1973 - The district shall not discriminate on the basis of race, color, national origin, sex, or disability. The lack of English will not be a barrier to admission and participation in district programs.

EC § 49403, 48216, HSC 120335, 120365, and 120370 - Immunizations - With written parental consent, district personnel administer immunizing agents to pupils or take other measures necessary to prevent or control communicable diseases in school age children. All students must provide proof of polio, diphtheria, pertussis, tetanus, measles, mumps, rubella, hepatitis B and varicella immunizations. All seventh through twelfth grade students must also provide proof of a Tdap booster. A tuberculosis skin test is required for all kindergarten students and all new students who have never attended a California school.

5 CCR § 4622 – Uniform Complaint Procedures - Each local education agency shall annually notify in writing the Uniform Complaint Procedures which apply to all state and federal categorical programs requiring formal complaint procedures regarding alleged acts of discrimination based on an ethnic group, religion, age, sex, color, and physical or mental disability.

EC § 46010.1 - Confidential Medical Services - School authorities may excuse a pupil in grades 7-12 from school for the purpose of obtaining confidential medical services without the consent of the pupil’s parent or guardian. (Bellflower Unified School District will continue its practice of requiring parent permission to release students from school.)

EC § 49480 - Continuing Pupil Medication - The parent/guardian of any pupil who is on a continuing medication program is required by law to tell the school about the medication being taken, the amount being taken, and the name of the supervising physician. With the parent/guardian’s consent, the school nurse may talk with the child’s doctor and inform other school staff members about possible effects of the medication on the child’s physical, mental, and social behavior.

EC § 35291, § 35291.5, - Discipline Rules - Board Policy 5144.1 prescribes rules for government and discipline of school. The Board policy and school’s discipline plan may be viewed at each school site. The school discipline plan shall be developed with input from representative groups. School principals

ensure that all discipline rules are communicated to students by various means, including the student handbook. School discipline plans shall be reviewed at least every four years commencing December 1987.

EC § 35183, § 35183.5 - Dress Code Authorization - Under the provisions of this section, the school district is authorized to adopt a dress code policy that would prohibit the wearing of gang-related clothing and to also require pupils to wear school-wide uniforms. The school district policy prohibiting gang-related clothing is found in BP 5142.1. Students are allowed to wear “bucket style” hats to reduce the effects of direct exposure to the sun during outdoor activities.

5 CCR § 300 - Duties of Pupils - Every pupil shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his teacher and others in authority; observe good order and propriety of deportment; be diligent in study; respectful of his teacher and others in authority; kind and courteous to school mates; and refrain from the use of profane and vulgar language.

EC § 44807 - Duty Concerning Conduct of Pupil - Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school, on playgrounds, or during recess.

EC § 49520 - Family Nutrition Education Service Act - At the time of the opening of school, parents of needy children shall be notified of the availability of one nutritionally adequate, free or reduced price meal during each school day.

EC § 32255, § 32255.4 - Harmful or Destructive Use of Animals - Teachers shall notify each student of his/her rights to refrain from the harmful or destructive use of animals. If student has objection, teacher may work with pupil to develop and agree upon an alternative. The pupil must notify his/her teacher of objection, which must then be confirmed by a note from the parent.

EC § 51513 – Surveys - Anonymous, voluntary and confidential research tools to measure student’s health behaviors and risks, may be administered to students if the parent is notified in writing that these research tools will be administered; the student’s parent is given the opportunity to review them; and the parent consents in writing.

EC § 51240 - Health, Family Life, Sex Education - A pupil may be excused from health instruction, family life, and sex education due to religious beliefs upon receipt of a written request from parent/guardian.

EC § 48980(e) - High School Exit Exam - Commencing with the 2005-06 school year each pupil completing 12th grade must successfully pass the high school exit examination as a condition of graduation as administered pursuant to Chapter 8 (commencing with Section 60850) of Part 33.

EC § 51930, § 51938 - Human Reproduction; Human Sexuality - When the school offers a course in which reproductive organs are described, illustrated, or discussed, and/or any instruction on human sexuality, parents will be notified in writing of their right to inspect and review the materials prior to holding the class. At the annual written request of the parent, a child shall not be required to attend the class. This section does not apply to words or pictures in any science, hygiene, or health textbook.

EC § 51930, § 51938 - Instruction on Sexual Health and HIV/AIDS Prevention Education Parent/Guardian Notification/Sexually Transmitted Diseases- School districts shall ensure that all pupils in grades 7 to 12, inclusive, receive AIDS prevention/sexually transmitted diseases instruction from adequately trained instructors in appropriate courses. Each pupil shall receive the instruction at least once in junior high school or middle school and once in high school. The required AIDS prevention instruction shall accurately reflect the latest information and recommendations from the United States Surgeon General, Federal Centers for Disease Control, and the National Academy of Sciences. A pupil may be excused from instruction on AIDS and AIDS prevention/sexually transmitted diseases upon receipt of a written request from parent/guardian. Districts are required to notify parent/guardian before instruction in sexual health education, HIV/AIDS prevention, or assessments related to that education. Notification to include availability of written and audio/visual materials for inspection, right to request a copy of EC§ 51930 and that parents may, in writing, request exemption from such instruction.

EC § 49471, § 49472 - Medical and Hospital Services for Pupils - Medical and hospital services for pupils injured at school or school-sponsored events or while being transported are not covered by district insurance. Information for individual coverage is available from the site principals.

EC § 48980(k), § 52244 - Notification of Availability of State Funds to Defray the Costs of Advanced Placement Tests - Students enrolled in advanced placement courses meeting minimum requirements established in Education Code 52244 may qualify for a grant to defray the costs of advanced placement exams.

EC § 49063, § 49069 - Notification to Parents of Their Rights - The following information is available to parents upon request:

- Types of pupil records and information contained therein directly related to pupils and maintained by the institution.
- The position of the official responsible for the maintenance of each type of record.
- The location of the log or record required to be maintained.
- The criteria to be used by the district in defining “school officials and employees” and in

determining “legitimate educational interests.”

e. Policies of the institution for reviewing and expunging records.

f. The right of the parent to access pupil records.

g. Procedures for challenging the content of pupil records.

h. Cost charged to the parent for reproducing copies of records.

i. The categories of information which have been designated as directory information.

EC § 17610.1 § 17612 § 48980.3 - Pesticides - The district is required to notify staff and parents of all pesticide products expected to be applied at a school facility during the year. Parents have the opportunity to register with the district to receive notification of individual pesticide applications. Warning signs will be posted prior to and after pesticide application. Schools are prohibited from applying certain pesticides on school sites. The following pesticide products are expected to be used during the 2011-2012 school year: Avert Gel, Barricad, CY-KICK, Demon WP, Dagnet SFR, Evict, Fumitoxin, Lesco 3-Way, Maki, Manage, Maxforce, Merit, PCO Fogger, Roundup-Pro, Slug & Snail, Suspend(s), Talstar Granules, Vikane, and Wasp Freeze. You can find more information regarding these pesticide/herbicides at the Department of Pesticide Regulation’s Web site at <http://www.cdpr.ca.gov>

EC § 49451 - Physical Examination - Parent/guardian may annually deny consent in writing to a physical examination (including vision/hearing screening) of pupils; in the event of suspected contagious/infectious disease, the pupil shall be sent home and not permitted to return until school authorities are satisfied that the disease is no longer contagious.

EC § 48980(g), § 231.5 - Policy on Sexual Harassment - The district is required to have a written policy regarding sexual harassment. The Board of Education considers sexual harassment to be a major offense which may result in disciplinary action including suspension or expulsion of the offending student. This policy does not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive. It is the policy of the Board of Education that all persons, regardless of their sex, should enjoy freedom from discrimination of any kind in our schools. Pursuant to Education Code 212.5, sexual harassment means unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature made by someone from or in the educational setting. Under the provisions of Education Code 231.5, notification of this policy and available remedies shall be included in the regular policy statement on comprehensive rules, regulations, procedures, and standards of conduct.

EC § 49073, § 49077 - Pupil Records - Information from pupil records is available to parents/guardians, unless a restraining order exists, and to school employees and officials, attendance officers, other public and private schools for enrollment purposes, officials for program audit/compliance, welfare agencies, law enforcement agencies, and emancipated minors. Permitted access may be allowed to appropriate persons in an emergency, accrediting associations and agencies having custody. Directory information is the student’s name, address, phone number, sex, graduation date, and date of birth. Directory information may be released for any legitimate purpose to any person, official, or organization including the military who, in the administrator’s discretion, is entitled to receive such information, unless parents/guardians have expressed otherwise in writing to the school principal.

EC § 46014 - Regulations Regarding Absences for Religious Purposes - Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship. Such school absence shall not be allowed for the computing of average daily attendance by the school district.

PL 107-110 - No Child Left Behind Act of 2001 - This law requires that all Title I schools meet annual growth targets to ensure that all students are receiving a high-quality education. This growth is determined through Academic Yearly Progress (AYP). Schools that fail to meet growth requirements for two consecutive years will move into a Program Improvement Phase. Parents have the right to know the qualifications of their child’s classroom teacher. Parents are encouraged to actively participate in their student’s education. Please contact the school for additional information.

EC § 48980(c) - Notification of Minimum Day and Pupil-free Staff Development Days - Notification shall be sent to parents and guardians, no later than one month prior to the district scheduled minimum days and pupil-free staff development days.

EC § 35256, § 35258 - School Accountability Report Card - The Governing Board of each school district shall annually issue a School Accountability Report Card for each school in the school district, publicize such reports, and notify parents or guardians of students that a copy will be provided upon request. Within the report, each school shall report on the status and key elements of the Comprehensive School Safety Plan (EC 32286§).

EC § 39831.5 - School bus: Passenger Safety - Parents or guardians of pupils not previously transported in a school bus, shall receive written information on school bus safety.

2011-2012 RIGHTS AND RESPONSIBILITIES OF PARENTS OR GUARDIANS OF MINOR PUPILS



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