

ARRIVAL TO AND DISMISSAL FROM SCHOOL

The gates open promptly at 8:15 a.m. and certificated staff members are available for supervision. There is supervision at the bicycle area for bicycle riders and bus riders starting at 8:05 a.m. Children should be picked up at the designated areas at the end of the school day. There is no after-school supervision; children are expected to go directly home. Arrival on time at school and being picked up on time after school is extremely important for the safety and welfare of your children.

Parking lot: Please follow our circular flow pattern to drop off and pick up students. If your child is not ready for pick-up, please circle until your child arrives in the student pick up area. Please talk to your children and discuss with them the importance of using the sidewalks and crosswalks at all times. Students should always walk behind the bollards, unless escorted by an adult.

Bicycles: Children in grades 3-6 may ride bicycles to school after they have completed and returned to the office a "Bicycle Contract." Students must wear bicycle helmets and observe safe riding practices. In order to protect bicycles from theft, they are to be placed in the bike rack and locked. All bicycles must be walked when on school grounds. Bicycle contracts will be revoked for students who do not follow the rules.

Crossing Guards: The location of Lindstrom Elementary School creates a variety of challenges for students walking to and from school. The heavy vehicle traffic can be dangerous for our children. We all must work together to inform our students of the importance of following safe rules for walking to and from school. If your child walks to school, please be certain he/she crosses the street with the help of the crossing guard. Discuss all traffic and pedestrian regulations with your children. The crossing guards are obligated to report problems to the school and their supervisors for appropriate action.

Bus Riders: Riding the school bus to and from school is a privilege extended to those resident students who live beyond the designated walking distance from school. Since this is a privilege, it can be revoked at any time if proper conduct is not shown on the bus or at the bus stop. Students are responsible for being at the bus-loading zone when the bus arrives, but not more than 10 minutes ahead of the scheduled pickup. Students are to line up properly and not play in the street or on private property. While on the bus, the driver is in charge and courteous respect toward the driver is expected. The bus driver is obligated to report infractions and dangerous behavior to the school and his/her supervisor. The office will notify parent/guardians of children who miss the bus. Parent/Guardians are then responsible for picking him/her up at a reasonable time or making arrangements at the earliest time possible.

Scooters, Skateboards, Heeleys: These are not allowed.

ATTENDANCE

There is probably no more important factor in a child's education than maintaining regular attendance. It is extremely difficult to successfully keep up with class work if attendance is inconsistent. Attendance at school is essential for satisfactory educational progress and is required by law. The State of California compulsory attendance law states:

Education Code Section 48200: Each person subject to compulsory full time education...shall attend school for the full time designated...and each parent, guardian, or other person having control or charge of the pupil shall send the pupil to school for the full time designated as the length of the school day as determined by the governing board of the school district in which the residence of either parent or legal guardian is located. Recognition of Perfect Attendance is as defined above.

Children must attend school each and every day on time unless there is a valid reason for them to be out of school. The only excused absences are for illness, quarantine, medical or dental appointments, attendance at a funeral of one's immediate family, or exclusion for failing to meet immunization requirements. All other absences will be marked "unexcused."

When a child returns to school following an absence, a written excuse must accompany the child. The elements of an absence note must include: the absent pupil's name; the name and signature of the person who wrote the note (and relationship to the pupil if other than parent or legal guardian); the date of the note; the date of the absence to which the note refers; and the reason for the absence. The absent note should be brought on the day the child returns to school. Unexplained absences are considered unexcused by the state and are recorded as unexcused absences in student's school records.

Arriving at school on time is also extremely important to a child's educational progress as the principal and teachers often use the opening minutes of the school day to make announcements concerning the day's activities. Tardiness often puts the student at a disadvantage by starting the day with playing catch-up.

The Education Code (Section 8260): *'Any pupil subject to full-time education who is absent from school without a valid excuse three days in one school year or tardy in excess of 30 minutes on each of more than three days in one school year shall be reported to the attendance supervisor..'*

A pattern of excessive excused or unexcused absences, as well as habitual tardiness, will be referred to the Child Welfare and Attendance Office at the Bellflower Unified School District for School Attendance Review Team (SART) action.

Our attendance goal for each child enrolled at Esther Lindstrom Elementary School is to be present at school 100% of the school year with no unexcused tardies or early pick-ups. It is important that we work together to teach children that a quality educational experience depends upon regular attendance and coming to school on time.

CAFETERIA/SNACKS

A well-balanced lunch may be purchased for the daily cost of **\$2.00**. Lunches may be pre-purchased in cash or by writing a check to "BUSD Cafeteria" making sure your child's name and room number are on the check. There is no set amount on how many lunches you can pre-purchase. The office does not maintain an emergency lunch fund for lost or forgotten lunch money.

Eating in the cafeteria is a privilege. The behavior standards for the cafeteria are those of any restaurant. Each student is expected to use good table manners and behave appropriately.

Students may bring a nourishing snack to eat during the morning recess. Snacks should be nutritious to help sustain our children's energy toward an uphill learning curve. Candy, gum, and carbonated beverages are not permitted at school. Water bottles are permitted at the discretion of the individual teachers.

CLASS PARTIES

If you would like to bring treats for a holiday or birthday, please check with the teacher **first** to set a time. So that instruction is not interrupted, we are trying to schedule these celebrations at recess or lunch times. No home-baked items are allowed. Only store-bought items can be distributed to the children. This is a Bellflower Unified School District policy. Thank you for your cooperation. We want to support your special efforts and, at the same time, not encroach on the children's academic learning.

Lindstrom Elementary School DRESS CODE

Students need to be appropriately dressed and well groomed and should not be a distraction to learning or school activities. Please follow these guidelines:

All clothes must be neat, clean, in good repair and be an appropriate size (i.e. no baggy/oversized pants).

All clothes should be modest in nature with no bare midriffs, sheer blouses, or baggy tank tops (undergarments should not be visible). Dresses and tops need to have straps at least one inch wide. Shorts and skirts cannot be excessively short (have the student stand straight with arms at his/her sides—shorts and skirts should be longer than the tips of the fingers).

Clothing or jewelry that depicts or suggests sexually-related, obscene gestures, pictures or wording, which promote the use/abuse of drugs or alcohol, shall not be worn on campus or at school activities.

No student shall wear articles of clothing, jewelry, or accessories, which pose a threat to the physical well-being, and safety of the student or others (i.e. dangling pierced earrings, nose rings, plugs, spikes, hoop earrings should be less than one inch in diameter).

The wearing of hats or other head covering, except for approved bucket hats, is not permitted at school unless at a school-sanctioned special activity.

No clothing, or articles of clothing or methods of grooming (including but not limited to gloves, bandannas, belt buckles, shoestrings, wristbands, jewelry, tattoos, extreme hair styles, mohawks, unnaturally colored hair, or feathers) related to a group or gang, which may provoke others to acts of violence or to be intimidated by fear of violence, or could possibly disrupt the educational process, shall be worn on campus or at any school activity.

Closed shoes are to be worn at all times for health and safety reasons. Sandals, flip-flops, soft plastic shoes, or other open-toed shoes are not permitted. Shoes should not have a heel higher than one inch. Please insure students are wearing sneakers on P.E. days.

Make-up should always look natural and not be a distraction to learning. School personnel will determine if make-up is distracting.

The responsibility for the proper attire of all students attending the Bellflower Unified School District rests with the parent/guardian. The principal or designee shall make the determination whether or not the student is violating the school dress code. Parents/guardians will be notified. Violators of this policy shall be subjected to school and/or district discipline procedures, including suspension and expulsion.

EMERGENCY INFORMATION FOR STUDENTS

For the safety and well being of our students, it is critical that the school office have up-to-date emergency information. Parents/Guardians are to complete a confidential emergency card listing pertinent information needed in case your child becomes ill or is injured while at school. It is extremely important that you notify the office immediately if you change your address or telephone numbers. Please remember to list cell phone numbers on emergency cards. We may need to contact you immediately and the more information we have, the better!

SCHOOL PROPERTY

The school provides textbooks and other materials used by Lindstrom students. Students need to be responsible for taking good care of the textbooks and materials provided for their use. Students and their parents will be held liable for damaged or lost textbooks and library books. Parents/Guardians will be billed for damage caused by willful acts on the part of their children including damage to buildings, property, supplies and equipment.

USE OF SCHOOL PHONE

Students must obtain written permission from their teachers before being allowed to use the school phone and only when the need is urgent.

CELL PHONE POLICY

We recognize that parents want to provide their students with the means to have reliable and easy access to them. Therefore, the district has developed a policy regarding cell phone use at school. Students may not use or display cell phones during the regular school day or during participation in school activities, unless specifically authorized by a school administrator or designee. Cell phones must remain out of sight and powered "OFF" throughout the school day. Failure to comply with this policy will result in immediate confiscation of the cell phone. Confiscated items may be picked up by parent/guardian only, and will require a meeting with the Principal. A second infraction may result in formal suspension. **The school district is not responsible for lost, stolen or confiscated property.**

MESSAGES

The office secretaries are not always able to get messages to students near the end of the day, as students are often not in their classrooms due to P.E. or other activities. Therefore, it is important that you make arrangements with your child before school as to childcare, after school activities, rainy day pickups, etc.

VISITORS

Parents are always welcome as visitors in our school. However, to protect our children, we ask that all visitors be cleared through the office and sign the visitor book. The office may ask for identification and visitors going on campus are required to wear a visitor badge. Please make arrangements with your child's teacher at least 24 hours before visiting to make sure it does not interfere with instruction, an assembly, field trip, testing, etc. Visits should be limited to approximately 20 minutes. Student visitors or guests are not allowed.

HEALTH – MEDICATIONS

Children who are ill should not be sent to school. A child that has had a fever should stay home until he/she is fever free for 24 hours. Your child will be sent home from school if he/she has a fever and/or vomited while at school. It is very important for the school to have up-to-date emergency information with a list of phone numbers of adults who can come for your sick or injured student. Please let the school office know if your child has contracted a contagious medical condition such as measles, chicken pox, a rash, head lice, etc., so that appropriate precautionary measures can be taken.

Head lice are a serious concern in an elementary school. If a student is found to have head lice, he/she will be sent home. Students in that child's classroom will be checked the same day, and letters will be sent home.

If your child is required to take medication, a doctor's written order must be on file in the health office. A form is available from the school office. Medication is kept in the health office and is dispensed by the health assistant, nurse, or other trained personnel.

At no time should medication, including over-the-counter brands, be in the possession of children while on the playground or in class unless written direction from a physician is on file in the health office reflecting medical need. Over-the-counter medications include but are not limited to the following: Tylenol, cough drops, eye drops, ibuprofen, etc.

All medication must be brought directly to the office by the parent/guardian first thing in the morning. Please remind your children that they share in the responsibility for remembering when they need to come to the health office for their medication.

Medical Insurance is available through a private insurance company. There is a minimum charge for coverage, which generally is supplemental to any other family insurance policy. Information is sent home on the first day of school and interested parents are to return the completed form with payment directly to the carrier – not to the school.

ITEMS INAPPROPRIATE FOR SCHOOL

In general, it is best not to bring personal items (toys, electronic items, etc.) to school unless it is first cleared by the teacher and/or office. If an item is questionable, check first. Items that are pre-approved for "show and tell" or special days should be kept in the classroom during the school day. Unapproved items will be confiscated and returned only to the parent/guardian. Money is easily lost and students should bring only what is needed for lunch or other school business. Pets are not permitted at school. Neither Lindstrom School nor Bellflower Unified School District is responsible for personal items that are broken, lost, or stolen.

HOMWORK POLICY

Homework is an important part of the educational process. In addition to reinforcing specific subjects in the classroom curriculum, homework can and should be used to:

- Develop responsibility and good study habits
- Encourage growth of the individual student to his/her full potential
- Exercise communication skills
- Logically connect or challenge facts and ideas
- Provide each individual student an opportunity to develop independent judgment
- Think critically and problem-solve
- Stimulate pride in work
- Provide for the application of learning to real-life situations

Homework is an exercise in developing responsibility and good study habits, skills that are essential to being successful in school and in life.

To receive full credit, all homework assignments must be turned in on the date they are due. For each day the homework is late the grade will be affected. Each classroom teacher will establish a homework policy for his/her classroom that includes credit for completion and consequences for not turning it in on time. Students may have to spend recess time completing assignments on a recess bench, in a time-out room, or in the office.

The following represents guidelines by grade levels for the amount of time which assigned homework should be reasonably expected four days per week.

Kindergarten – 20 minutes per night
1st and 2nd Grades – 30 minutes per night
3rd and 4th Grades – 40 minutes per night
5th and 6th Grades – 60 minutes per night

INDEPENDENT STUDY CONTRACTS

Sometimes, because of special family needs, a child is absent from school for reasons other than illness or other excused absences. Such absences are considered unexcused by the state and recorded as such. As an alternative to these unexcused absences, an Independent Study Contract can be arranged for your child. This does not replace the importance of time lost in the classroom, but it will help to keep your student up-to-date with some of the class work, and no unexcused absences will be entered on his/her school record.

An Independent Study Contract consists of the following:

1. The absence is for a **minimum of five school days**.
2. The parent/guardian notifies the office and the teacher one week before the absence and agrees to supervise the child's completion of the study/work assignments.
3. The teacher makes up a packet of appropriate work for the duration of the time away from school.
4. The student brings the completed work packet back to school on the first day he/she returns to class with the Independent Study Contract signed by the parent/guardian and student.
5. The work is checked by the teacher and turned into the office. After being reviewed and signed by the principal, the absences are changed from unexcused status to excused and the Independent Study Contract with a sample of work is saved for auditing purposes.

REQUESTS FOR HOMEWORK

Homework will not be provided for a one-day absence. If homework is desired for an absence that exceeds one day, the request must be made before 10:00 a.m. on the second day of the absence. Homework should be picked up in the office before 4:00 p.m.

REQUESTS TO LEAVE SCHOOL EARLY

A written request to have a child excused from school early should be sent to the teacher on the morning of the early dismissal. The time and reason for the child leaving early should be included in the note. No child will be released to anyone who is not listed on the child's emergency card or who is under the age of 18. No child will be allowed to leave campus without being signed out in the office by an authorized adult.

Lindstrom Pledge

This day has been given to me, fresh and new;
I can learn from it or throw it away.
I will choose to do my best in thoughts, words, and
actions.
Today I will be a STAR, I will
STOP, THINK, AND ACT RESPONSIBLY.



Lindstrom Song

We're a grand old school
We're a Blue Ribbon School
We're the best in the west,
We all say "Yay Lindstrom"
Where the kids are smart & do their part
We are loyal to you everyday.

We're a grand old school
We're a Blue Ribbon School,
We're the best in the west,
We all say "Yay Lindstrom"
Where the kids are smart & do their part
We are loyal to you everyday.
HOORAY!



ESTHER LINDSTROM PTA 2011-2012

PTA Executive Board

President	Carolyn Keller	867-6496
1 st VP-Programs	Karla Kroese	867-1871
2 nd VP-Budget & Finance	Sadie Dobmeier	866-4262
3 rd VP-Membership	Shannon Fliss	714-7863
4 th VP-Room Representative	Maricela Marin	824-0520
5 th VP	Sorina Hernandez	866-0022
Secretary	Lisa Heapy	925-5137
Treasurer	Susan Jue	420-9484
Auditor	Kelly Stram	760-7510
Historian	Stacy Scott	883-1901
Parliamentarian	Susan Kjorness	(714) 269-0008

PTA Committee Members

After School Sales	Sorina Hernandez	866-0022
Art	Stacy Scott	883-1901
Book Fair	Kelly Stram	760-7510
Bookasaurus	Susan Jue	920-9484
Business Liaison	Susan Jue	920-9484
Grandparents' Day	Nanette Guidas	461-7740
Hospitality/Courtesy	Sadie Dobmeier	866-4262
Honorary Service	Mallory Jackson	235-8311
Incentives	Sonia Reza	867-2616
Memory Book	Hillary Monroe	804-3366
Newsletter	Beverly Swanson	804-6525
Red Ribbon	Lisa Swearingen	920-6701
	Jonna Lewis	(626) 482-3439
Reflections		
School Pictures	Leslie Campos	461-7740
Spirit Day	Nora Navarrete	343-8262
Telephone	Jonna Lewis	(626) 482-3439
T-Shirt Sales	Natalie Wickline	547-9553
Ways and Means	Patty Mageno	867-0646
5 th Grade Activities		
6 th Grade Activities	Kelly Stram	760-7510

Objects of the National PTA

- To promote the welfare of children and youth in home, school, community and place of worship.
- To raise the standards of home life.
- To secure adequate laws for the care and protection of children and youth.
- To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth.
- To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education.

Welcome Back to Esther Lindstrom!
A National Blue Ribbon
& California Distinguished School!

SCHOOL RULES	REWARDS & CONSEQUENCES	TARDY POLICY & SEVERE POLICY
<p style="text-align: center;">SCHOOL WIDE CONDUCT</p> <ol style="list-style-type: none"> 1. Keep hands, feet and objects to oneself. 2. Respect feelings and property of others. 3. Follow directions the first time. 4. Follow classroom, playground, and cafeteria rules. 5. Do not fight, tease or use bad language and/or gestures. <p style="text-align: center;">PLAYGROUND CONDUCT</p> <ol style="list-style-type: none"> 1. Play safely. 2. Use equipment properly. 3. Follow directions of duty supervisors. 4. "FREEZE" when the bell rings. 5. "WALK" to and from the playground. 6. Keep cafeteria and grounds clean. 7. Eat in designated areas only. 8. Do not go to the office without a pass unless it's an emergency. <p>Our school is a great place to learn! Together we make a difference. It's all about goals, attitude, teamwork, achievement, excellence, success, and pride. Learning is our #1 priority.</p>	<p style="text-align: center;">REWARDS</p> <ul style="list-style-type: none"> · Positive notes and phone calls home · Verbal praise by adults and peers · Classroom rewards · Recognition at flag ceremony · Academic Achievement · Exceptional Academic Achievement · Lindy Lion Pride Tickets · Special assemblies and privileges · Student of the Month K-6 · Effort Club for grade level/classroom <p style="text-align: center;">CONSEQUENCES</p> <ul style="list-style-type: none"> · Warning – counseled by teacher · Time-out – at recess or in another room · Note and/or phone call home · In-School Suspension · Counseled by Principal · Informal at-home suspension · Formal at-home suspension · Behavior Review Team at school · District Behavior Review Council · District Transfer Committee <p>Classroom rewards and consequences may vary. Each teacher has an effective classroom management system.</p>	<p style="text-align: center;">TARDY POLICY</p> <p>If a student is not in line when the 8:30 a.m. bell rings, he/she is tardy. Unexcused tardies in excess of 30 minutes are considered truanancies.</p> <p style="text-align: center;">SEVERE CONSEQUENCES</p> <p>Our Board of Education is fully committed to providing a safe and secure school environment in which students can effectively learn. Student behavior that threatens the safety of other pupils, staff, or visitors cannot be tolerated.</p> <p>The following serious infractions may require in-school suspension from class and/or suspension from school.</p> <ol style="list-style-type: none"> 1. Verbal disrespect to adults 2. Refusing to follow adult directions 3. Obscene language or gestures 4. Bodily harm to another person 5. Fighting (or inappropriate body contact) 6. Damage to school and/or personal property 7. Violation(s) of acts enumerated in the Education Code, Section 48900, which specifies causes for suspension <p>Removal of a student from the educational program by suspension represents a serious impediment to the student's academic learning.</p>

Esther Lindstrom Elementary School Staff

2011-2012

Ms. Beverly Swanson, Principal – Mrs. Terry Scofield, Secretary – Ms. Kathy Lopez, Clerk

<u>GRADE</u>	<u>TEACHER</u>	<u>ROOM</u>	<u>GRADE</u>	<u>TEACHER</u>	<u>ROOM</u>	<u>CERTIFICATED SUPPORT STAFF</u>		
Kindergarten	Elayne Shiohama	11	Fifth	David Dye	71	RSP	Debra Lara	64
Kindergarten	Evelyn Albert	12	Fifth	Cynthia Vitwar	72	Psychologist	Nina Rezvani	66
Kindergarten	Irena Perez	13	Fifth	Cindy Nishimuta	73	Speech	Maria Teresa Cendana	68
Kindergarten	Kathy Fisher	14	Fifth	Phil Blankenship	74	Inclusion	Janie Nilsson	67
First	Sally Kim	46	Fifth & Sixth	Sherry Sands	86	<u>CLASSIFIED SUPPORT STAFF</u>		
First	Tammy McQuade	33				Health Asst.	Kandi Bowline	
First	Carol Cherpes	34	Sixth	Amy Haibel	62	Health Asst.	Dawn Lewis	
First	Leslie Ray	43	Sixth	Jeff Savage	63	Librarian	Kristen Bylsma	
			Sixth	Charmaine McLaughlin	61			
Second	Margie Armstrong	57						
Second	Debby Crane	32	1 - 3 SDC	Lisa Cornell	41			
Second	Linda Farris	54	4 - 6 SDC	Amanda Lenhart	75			
Second	Barbara Herring	55	K-2 SH	Gloria Lurie	84			
			3-6 SH	Melissa Toth	83			
Third	Valli Pesch	42						
Third	Teresa Manriquez	44						
Third	Leon Alexander	56						
Third	Brenda Heaton	45						
Fourth	Lara Cummins	35						
Fourth	David Hurst	85						
Fourth	Brian Hamilton	87						